

APPLICATION FOR INTERNAL REVIEW



Important to note: This form is to be completed if you wish to apply for an Internal Review only, after you have received a notice of a reviewable decision from GWIC or a steward.

Internal Review: A person who is aggrieved by a decision of the Greyhound Welfare and Integrity Commission (**GWIC**) or a steward exercising functions under the greyhound racing rules may apply for an Internal Review **within the 28 days after the day on which they were given notice of the decision they are seeking be reviewed**. Only certain decisions of GWIC are 'Reviewable Decisions': see section 91 of the *Greyhound Racing Act 2017* (NSW) or contact the Internal Review inbox or call 13 49 42 for further information.

Appeal: A person who is aggrieved by a decision of GWIC (including an Internal Review) or a steward appointed by GWIC may apply for an Appeal to the Racing Appeals Tribunal (**RAT**) **within the 7 days of the day on which they were notified of the decision being appealed against**. Only certain decisions are 'Appealable Decisions': see clause 9 of the *Racing Appeals Tribunal Regulation 2015* (NSW) or contact the Secretary of the RAT.

Part 1: Appeal to the Racing Appeals Tribunal (RAT)

Please tick if you intend to apply to, or have already applied to, the RAT to appeal the same decision you are seeking to be reviewed by an Internal Review.

If you tick yes, your appeal with the Racing Appeals Tribunal cannot be determined until the Internal Review is finalised.

Yes

No

Important to note

In Part 5 of this form, you will have an opportunity to elect the Review Method being either a Desk Review where written submissions are provided to the Reviewer by you or a Review where you appear before the Reviewer in person, by telephone or video link to make oral submissions.

Please ensure this form is completed in full and all relevant information, supporting documentation or evidence, including a copy of the subject **notice of reviewable decision**, is submitted to GWIC with this form.

Please submit this completed form to GWIC:

- By email to: internal.review@gwic.nsw.gov.au; or
- By post addressed to:
Greyhound Welfare and Integrity Commission
PO Box 718, Bathurst NSW 2795; or
- In person at:
Greyhound Welfare and Integrity Commission
Level 1, 230 Howick Street, Bathurst NSW 2795.

If you require assistance with completing this form, please call **13 49 42** or email the Internal Review inbox at internal.review@gwic.nsw.gov.au.

Part 2: Details of applicant

Full name

Home address

Address for notices

Telephone numbers

Facsimile

Email

Registration number

Type of registration held

(e.g. trainer/owner)

Part 3: Nature of decision - please only complete this part if you are not lodging a copy of the notice of reviewable decision with this form.

Decision maker/s name/s

When was the decision made?

When were you notified of the decision?

Venue / location where decision was given

Rules that you were found in breach of

(i.e. Rule number/s)

Part 4: Grounds for review – please attach additional pages to this form if further space is required.

Are you seeking an internal review against conviction/guilt? YES / NO

Are you seeking an internal review against the decision imposed? YES / NO

Are you seeking an internal review against both conviction/guilt and the decision imposed? YES / NO

Please provide detailed reasons for wanting an Internal Review

If you have additional information to support your request please add it here:

Please attach to this form documentation or evidence that you believe supports why you think a different decision should be made.

Part 5: Exceptional Circumstances

An internal review is conducted in writing unless there are exceptional circumstances that require a hearing. Exceptional circumstances include situations where a person cannot make submissions in writing due to an impairment, disability or language barrier.

Are there exceptional circumstances that require a hearing?

Yes No

If yes, please provide your reason for requesting a hearing:

Part 6: Stay of Decision

A 'stay' is where the penalty or outcome of the reviewable decision is put on hold pending the outcome of the Internal Review. If a stay is sought the Commission will consider your request prior to conducting the substantive review and inform you whether the stay is approved or not.

Please tick if you would like a stay:

Yes No

Reasons for seeking a stay:

Part 7: Declaration & Privacy

Declaration

I declare:

- I have attached a copy of any relevant supporting documentation or evidence to this form, including a copy of the subject notice of reviewable decision;
- I am ready to proceed with the Internal Review;
- All information I have provided in or accompanying this form is true and correct. I understand that giving false or misleading information is a serious offence and disciplinary action and/or proceedings under the *Crimes Act 1900* (NSW) may be taken against me if I provide information to GWIC that is false or misleading;
- I authorise GWIC to check any details of the information given in this form and I consent to GWIC disclosing this information to a third party according to law; and
- I will advise GWIC if there is any change to the particulars in this form.

Privacy

By signing this form, you consent to GWIC collecting, using, holding and disclosing personal information about you. You can view GWIC's Privacy Policy at gwic.nsw.gov.au.

Applicant's signature

Date

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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